

NALSAR UNIVERSITY OF LAW, HYDERABAD

NALSAR Proximate Education

Justice City, Shameerpet, Hyderabad – 500101, Telangana, India.

Phone: +91-40-23498404 / 402 Fax: +91-40-23498403

Web: www.nalsarpro.org www.nalsar.ac.in Email: admissions@nalsarpro.org

ADMISSION NOTIFICATION FOR P G DIPLOMA COURSES - 2016-17

NALSAR (National Academy of Legal Studies and Research) University of Law established by the Andhra Pradesh Act 34 of 1998 is a body corporate having perpetual succession and a common seal. It is a fully residential university engaged in teaching and promoting research in law and allied disciplines. The University campus is located on sprawling 50-acre site abutting the Shameerpet Lake about 26 kilometers from Hyderabad. NALSAR, University of Law is approved by the Bar Council of India & University Grants Commission.

NALSAR Proximate Education (NALSAR Pro) the distance education wing of NALSAR University of Law, Hyderabad imparts professional legal education using web technology and e-learning.

NALSAR Pro offers Post Graduate Diploma courses in Patents Law, Cyber Laws, Media Laws and International Humanitarian Law.

The Programme has personal Contact classes from frontline experts of academics, industry, legal fraternity and Regulators has already made a mark for its content delivery and pedagogy.

Enrolled candidates can take their exams at Hyderabad and will be backed by updates of course materials through printed material and Web updates.

The Course content and deliveries are as intense as that of regular programmes and prepare the candidates for professional assignments.

These courses can be taken even by working professionals.

NALSAR Proximate Education, NALSAR University of Law, Hyderabad invites applications for admission to the following courses:-

S.No	Name of the Course
1.	One-Year PG Diploma in Patents Law
2.	One-Year PG Diploma in Cyber Laws
3.	One-Year PG Diploma in Media Laws
4.	One-Year PG Diploma in International Humanitarian Law

Eligibility:

Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; Students appearing for the final year examination of the qualifying examination are also eligible to apply. However they need to submit their Degree certificate before October 30, 2016 for completion of their admission process.

Admission Procedure:

Interested candidates can **submit the duly filled-in form on or before the deadline**, along with other enclosures. The Application form has to be downloaded from the website www.nalsarpro.org

The last date for submission of the Application form has been **extended upto November 15, 2016 without late fee.**

Selection Process:

Direct admission for eligible candidates.

Teaching Methodology:

Reading Materials - The candidates will be provided with the printed modules of materials prepared by NALSAR Pro. The Modules are prepared by subject experts and will cover the detailed syllabi. In addition Suggested readings of books and titles will be provided.

Web Support- The candidates will be provided with the login ID & password to access the website after confirmation of admission to the course Programme. The soft copy of the modules, the power point presentations used during the contact seminar classes and previous year question papers will be uploaded in the website. The access to the website will be deactivated after the completion of the academic year and will be revived on continuation of the course after payment of the continuation fee.

Contact Seminar Classes:

Contact Seminar classes will be held for two-three days, twice during the course on weekends **at Hyderabad**. The attendance to contact seminar classes is though not compulsory; the candidates are advised to attend the same, as they are important from examination point of view.

Examinations:

Annual Examinations for all distance education courses / programmes will be held every year after completion of the course/ year **at Hyderabad**.

Supplementary Examinations are conducted in the month of November / December at Hyderabad for those candidates who could not appear for the annual examination or for those students who could not clear all the papers.

Fee Structure:

Particulars	Patents Law	Cyber Laws	Media Laws
Application Fee	Rs.500/-	Rs.500/-	Rs.500/-
Admission Fee	Rs.1,500/-	Rs.1,500/-	Rs.1,500/-
Tuition Fee	Rs.20,000/-	Rs.12,500/-	Rs.10,000/-
Examination Fee	Rs.2,000/-	Rs.2,000/-	Rs.2,000/-
Convocation Fee	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-
Total Course Fee	Rs. 25,000/-	Rs. 17,500/-	Rs. 15,000/-
Late Fee (Applicable between October 1-15, 2016)	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-
Continuation Fee (per paper for every academic year beyond the first year)	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-
Note : The fee once paid is not refundable			

Fee Structure:

Particulars	International Humanitarian Laws		
	Indian (Rs.)	SAARC Countries (USD)	Other Countries (USD)
Admission Fee	Rs.1,500/-	35 USD	50 USD
Tuition Fee	Rs.8,500/-	150 USD	225 USD
Examination Fee	Rs.1,000/-	25 USD	25 USD
Convocation Fee	Rs.1,000/-	30 USD	50 USD
Total Course Fee	Rs. 12,000/-	240 USD	350 USD
Late Fee (Applicable between October 1-15 , 2016)	Rs.500/-	10 USD	15 USD
Continuation Fee (per paper for every academic year beyond the first year)	Rs.500/-	10 USD	15 USD
Note : The fee once paid is not refundable			

Note:

1. The University reserves the right to modify / revise the admission procedure, course curriculum and the fee structure from time to time.
2. Incomplete applications will not be considered for admission. Any concealment of required information or furnishing wrong information will amount to cancellation of admission at any time.
3. Change of Course is not permitted once the admission formalities are over.
4. University reserves the right not to consider the candidature of any candidate for admission and / or to cancel the admission any time on the basis of the behaviour, conduct, poor academic performance, repeat absence from taking examinations and non-payment of fee etc.

DIRECTORATE of NALSAR Proximate Education



NALSAR University of Law, Hyderabad
NALSAR Proximate Education

Justice City, Shameerpet, R.R. District, Hyderabad-500 101

Ph: +91-040-23498404 / 402 Fax : +91-040-23498403

Website: www.nalsarpro.org www.nalsar.ac.in

Email: admissions@nalsarpro.org nalsarpro@nalsar.ac.in

Last Date for Receipt of filled in Application Form:
extended upto November 15, 2016 without late fee.

Application Form
for
Admission to Post-Graduate Diploma in

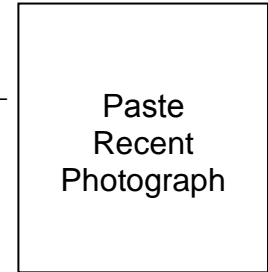
(Write clearly from the options given below)

(Options: Patents Law/ Cyber Laws / Media Laws / International Humanitarian Law)

Name of the Applicant: Mr./Ms. _____
 (in capital letters as it appears in Degree certificate)

Date and Place of Birth: _____

Male Female Blood Group: _____ Nationality _____



Details of the Qualifying Examination passed (start from Bachelor's Degree):

Examination	Year of Passing	University	Marks		
			Max.	Obtained	Percentage

Note: Applicant is required to indicate a tentative date of the result in case; he/she is appearing for the qualifying examination or awaiting for the results and submits the Declaration letter in the format enclosed along with the Application form.

Details of courses (either regular / distance mode) enrolled **at present** at any institution / University

Name of the Course	Level of the Course (Certificate/Diploma/ PG Diploma / UG Degree / PG Degree)	Mode (Regular/ Distance)	Name of the Institution

Details of Parents:

Particulars	Mother	Father
Name		
Profession		
Contact Phone No. & email id		

Address for Correspondence (Please include Name of the Country, Telephone, Fax, email details) **(Any subsequent change in the address may please be intimated immediately by e-mail)**

District: _____ State: _____ Pin code: _____ Country: _____

Phone no. (with Country and State code): _____ Mobile: _____

Fax: _____ email: _____ (mandatory and should be clearly written in legible hand writing)

Details of professional experience (if employed):

Institution / Organization	Designation	Period	
		From	To

The Professional Data (i.e. Qualification, Experience and contact E – mail IDs provided by me can be shared with consultants and other employers.

I agree / I dis-agree (Tick appropriate box)

List of documents enclosed (Tick the documents enclosed along with the application form):

1. Attested Copy of the statement of marks and the Degree Certificate (i.e. an examination equivalent to Graduation) by Gazetted Officer / Notary
2. **In case of request for change of name, enclose affidavit along with copy of Gazette Notification. In case of candidates whose name changes after their marriage, they should also submit the marriage certificate along with copy of Gazette Notification.**
3. Two stamp size and one passport size photographs
4. Demand Draft bearing no. _____ dated _____ for Rs./ USD _____ drawn on _____ (bank) in favour of 'REGISTRAR, NALSAR PRO A/c.' payable at Hyderabad (name of the candidate should be written at the back of the Demand Draft).

Note

1. The Demand Draft should consist of Application fee, Admission fee & Tuition fee. Examination Fee and Convocation fee has to be paid when called for.
2. The downloaded Application form along with enclosures has to be sent to -“ NALSAR PROXIMATE EDUCATION” NALSAR University of Law, Justice City, Shameerpet, R.R.Dist., Hyderabad-500101(Old Pin code - 500078) Phone: 040-23498404/02
3. **Last date for admission to NALSAR Pro - P G Diploma programmes has been extended upto November 15, 2016 without late fee.**

DECLARATION BY THE CANDIDATE

I declare that the particulars given above are correct and that no relevant information has been concealed. In case, any information is found to be false, my admission shall stand automatically cancelled.

Date : _____

SIGNATURE OF THE CANDIDATE

Place:

Note: Any concealment of required information or furnishing wrong information will amount to cancellation of admission at any time.

The downloaded Application Form shall be printed only on one side of A4 size paper.

The University is not responsible for any delay including postal delay.

The Fee once paid towards the Course will not be refundable under any circumstances.

Declaration Letter format for candidates awaiting results/ certificates

Dt. _____

To
NALSAR PROXIMATE EDUCATION
NALSAR University of Law
Justice City, Shameerpet,
Hyderabad – 500 101
Ph. 040-23498404/402

Dear Sir,

Sub: Declaration for submission of attested copy of Provisional / Original Degree Certificate

I have applied for P.G. Diploma Programme offered by NALSAR Pro. I have appeared for my final year examinations and awaiting results. I would be receiving my Provisional / Original Degree Certificate by _____. I hereby declare that I would be submitting the same before **December 15, 2016**. I understand and agree to the condition that my non-submission of attested copy of original Degree or Provisional Degree Certificate by **December 15, 2016** will result in the cancellation of my admission and there will be no refund of the fee paid by me.

I am enclosing along with my Application form and the attested copies of Mark sheets of all my previous year results.

I have read the above clauses and agree to abide by the same.

Yours sincerely

Signature :

Name :

Phone No. :

E-mail ID :